

UNITARIAN CHURCH OF EVANSTON Rental Fee Rates (*Effective July 1, 2011*)

SANCTUARY

Event Requiring Auditorium Set-Up Only

Base Rent		\$670 for 4 hours
Additional Time		105 per hour
Custodial Fee	100-199	160 per day
	200-400	260 per day

Additional Fees

Kitchen	165
Piano	100 (deposit may be required)
Sound	85

ROOM 3

Base Rate	\$210 for 3 hours
Additional Time	80 per hour
Custodial	80 per day

ROOM 2

Base Rate	160 for 3 hours
Additional Time	60 per hour
Custodial	60 per day

LOWER LEVEL ROOMS

Base Rate	75 for 3 hours
Additional time	40 per hour
Custodial	65 per day

Please Note: Food Service is not allowed on the Chancel (stage).

A licensed caterer is required for events where food and drink are served.

A certificate of liability is required for food and alcohol.

The rental rate includes use of the church tables and chairs.

A gas surcharge may be included during harsh winter months.

RATES FOR CHURCH MEMBERS

Church members may rent the church for non-church family activities for half the rental rate plus full custodial and other fees. This means people who have been pledging members of the church for 6 months or longer.

Wedding Services/Funeral Services are Free for Members. A free-will donation is recommended as appropriate.